

Your “Clean-Up Hitter” for Missing Documents

Missing documents in your files holding them back? We are here to help! We have a team of document retrieval experts *warmed up* and in the *bullpen*, ready to find those documents and bring that file home for you.



PARTICULAR INTEREST

With easy online ordering, you can request information or documents of property records in any recording jurisdiction in the country. There are no volume requirements - whether you need just a legal description, or a complete title search of a commercial loan with eight different properties in eight different States and Counties, our specialists can get the job done. Our retrieval also includes UCC searches on County and State levels.

By furnishing a few simple pieces of information about the loan in question, our experienced team performs the investigative research required to find the missing, lost or otherwise hard to find information or documents you need. Our system will prioritize your requests to provide the quickest, most cost effective retrieval solution to lower your costs. With our retrieval services we can obtain:

- ◆ Copies or Certified Copies
- ◆ Basic Recording Information
- ◆ Title Searches

When the documents are received, they are checked for accuracy to ensure they are the documents you requested. When the quality control check is complete, we will image the document and post it to the secure client portal on our website for you to view and download. Any Certified copies request are packaged and shipped according to your delivery instructions.

Let Richmond Monroe combine with your team and together we will work toward that perfect season!

QUIZ

Coffee Break



Be the first person to answer this trivia question and you will win a \$20 gift card to Starbucks!

The month of July is named after what Roman Emperor?

Just email your answer with the subject line: “July Coffee Break Quiz” to:

kimf@richmondmonroe.com

COUNTY UPDATES



DOCUMENT PREPARATION AT YOUR FINGERTIPS

Want to keep your work in house, but having a hard time keeping up with County Recorder changes? Maybe you are experiencing high rejects? Fear no more!

Prepare and manage your Lien Releases (Satisfactions, Cancellations, and Reconveyances) and/or Assignments on the web using our **ReleaseIT** and **AssignIT** online software for residential and commercial loans. Our web based system was made using our experience in creating and recording documents for the industry since 1994.

Using this system you can:

- Create documents meeting State/County requirements
- Calculate your Recording fees
- Manage your Beneficiary and Signatory lists
- Print as a PDF to email, image, or print your documents
- Track the creation and recording process

Features of the system include:

- Loan Level Reporting
- Multiple User Access
- No Volume Requirements
- Low Per File Fee
- 24/7 Secure Access



Fried Devil Dogs



Makes 6 to 8 Servings

- 1 Tablespoon Melted Crisco
- 1 Egg
- 1/2 teaspoon Red Pepper
- 1/8 teaspoon Paprika
- 1/2 teaspoon Dry Mustard
- 1/2 teaspoon Baking Powder
- 1/2 teaspoon Salt
- 3/4 Cup Sifted Flour
- 6 to 8 Wieners
- 1/4 Cup Fine Crumbs

Blend Crisco, egg and milk. Mix seasonings and baking powder with the flour. Dip Wieners into fine crumbs, then into batter made from flour-Crisco-egg mixture. Fry in deep Crisco heated to 365 degrees F. (or when an inch cube of bread browns in 60 seconds) until brown. Drain on absorbent paper. Serve hot with Chili or Tomato Sauce.

AL, Coffee (Elba Division) - Recording fees for Coffee County (Elba Division), Alabama have increased.

- Releases: \$29.00 for the first page.
- Assignments: \$26.00 for the first page.
- Cost for additional pages remains the same at \$3.00 per page.

AL, Coffee (Enterprise Division) - Recording fees for Coffee County (Enterprise Division), Alabama have increased.

- Releases: \$29.00 for the first page.
- Assignments: \$26.00 for the first page.
- Cost for additional pages remains the same at \$3.00 per page.

Bowie, Texas - Recording fees have increased.

For Releases and Assignments: \$16.00 for the first page and \$4.00 for each additional page.

Kent County, Delaware - The Recorder of Deeds is requiring when documents are sent in for recording to include a self addressed, postage paid envelope for their return.

Kern, California - Recording fee has increased. For Releases and Assignments: \$17.00 for the first page and \$3.00 for each additional page.

Clark County, Nevada - Effective May 16, 2011 the Clark County Recorder's office will be implementing a couple new policies that affect titles on documents and APN/Parcel numbers.

1. On May 16th Clark County will only accept **ONE** title per document. Any documents submitted with combined or multiple titles on one document will not be recorded and returned to the submitter. Samples of common documents that will be affected:

- Substitution of Trustee and Full Reconveyance
- Substitution of Trustee and Deed of Reconveyance
- Deed of Trust, Security Agreement, Pledge Agreement and Fixture Filing

2. Clark County is **requesting** one APN per document and one trustor/party per document. Multiple APN's on one document will be indexed with the first parcel number listed. Samples of documents containing more than one APN or tractors:

- Timeshares with "exhibit" Attachments
- Deed of Trust
- Foreclosure Sale
- Trustee's Deed Upon Sale

RELEASE YOUR LIEN RELEASE STRESS

Contact us today for a free document consultation:

Kim Fullum
417-447-2931 Ext: 1027
kimf@richmondmonroe.com
www.richmondmonroe.com

You can also find us at the following conferences this summer

July 13-15th
39th Annual Western Secondary
San Francisco, CA

And

August 28-30th
16th Annual Loan Servicing
Las Vegas, NV

Richmond Monroe can help to eliminate the stressful challenge of managing data, images and paper files to prepare release documents for recording for our clients. Our team of experts can work with you and your team to create, execute, record and track release documents from beginning to end.

REDUCE COSTS

With sophisticated technology, the most comprehensive databases in the industry, and a nationwide network of field abstractors, our services can help you reduce your costs and increase efficiency.

REDUCE COMPLIANCE RISK

Our team of experts work for you to meet your guidelines for State requirements for complete and accurate lien release filings.

CUSTOMER SERVICE

You'll be assigned a team of dedicated customer services representatives providing years of knowledge and expertise. Our team delivers the personalized service you are looking for to ensure you get the results you desire.

GET STARTED TODAY

Contact us today to set up a free consultation. We will introduce you to our lien release and assignment service options and our document retrieval services. Find out how our customized bundled solutions can improve your bottom line and reduce your compliance risk. Ask us about the other services that we offer by calling 800-999-6120 or visit us on the web at www.richmondmonroe.com

- ◆ Lien Release Preparation
- ◆ Recordation Services
- ◆ Document Retrieval Services
- ◆ Tracking Services
- ◆ Assignment Services
- ◆ Sophisticated Software
- ◆ Exceptional Quality Control
- ◆ Custom Reporting

Title Policy Retrieval

Experience and attention to detail proves effective for Title Policy research and retrieval

Manually searching for missing title policies can be labor intensive, costly and quite overwhelming. Are you making countless phone calls trying to locate missing policies with unresponsive agents and minimal results? We understand exactly what you are going through...but don't just sit there staring at those deficient files!

Our experienced research team provides an approach that goes above and beyond the normal phone call request paying close attention to detail. We can easily obtain Original Lenders Title Policies, Duplicate Originals, Certified Duplicate Originals and copies of policies. We can also request specific endorsements or replacement policies.

Our system provides a unique demand letter process that requests specific documents within a certain time frame. We provide support for questions from agents if they should need further assistance. After the designated time frame has ended we continue our retrieval efforts through our phone call process.

In our phone call process, we initiate repeated attempts to contact the agent, verify the commitment and Title policy numbers and ensure that they can provide the policy you need. Once verified, we keep contacting the agent until the Title policy is received or until an exception occurs. Should an exception occur, we will provide you with full exception reporting for your review. It's just that simple! Painless and virtually effortless on your part. Isn't that just nifty? So sit back and relax and let Richmond Monroe's cure sooth away those aches and pains!



Delivered to Client



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RICHMOND MONROE GROUP

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Tired of running the race and feeling like you’re getting no where? Richmond Monroe offers a great range of services to help ease the pressure of your daily routine. With our help, you can watch your productivity in other departments increase, all the while, we are keeping your headaches and stress to a minimum. Let us help you hit a grand slam and be the winning team!

